

February 23, 2016

From: Adam Luedtke

To: Dr. Peter Bales, Chair of the Academic Senate Steering Committee  
Dr. Emily Tai, Vice Chair  
Dr. Joel Kuszai, Secretary

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Chair Carolyn King called the meeting to order at 1:00 pm

**In Attendance:** Michael Hodge, Carolyn King, Adam Luedtke, Linda Ostrowe, Danny Sexton, Raymond Volel, Oscar Zagalo

**Absent:** Julie Agustin, Jim Bentley, Susan Garcia, Brian Kerr, Peter Novick, Ted Rosen

I: Approval of the agenda for February 23, 2016

- a. The agenda was approved by voice vote.

II: Approval of the minutes of December 1, 2015.

- a. The minutes were approved by voice vote.

III: Reports

**a. Old Business**

1. Follow-Up/Feedback on Office of New Student Engagement Survey

- Carolyn will email the PDF from the survey.

2. Follow-Up/Feedback on Volunteer Fair

• Although the Fair was a great success, Carolyn mentioned that some of the organizations were overwhelmed with responses. One woman she spoke to took a lot of student emails, but we are unsure of the level of follow-through. It was decided for our next fair that we should possibly focus on volunteer opportunities that are either on campus (or at least closer to campus, i.e. not in Nassau County) and/or for class credit and/or can be done in more flexible shifts (one day, on weekends, etc.). We will think and discuss more about how to implement this, and when the next Fair should be (some suggested that it might be better to do it in Spring Semester, to capitalize on students heading off for Summer break). We do have student emails from the sign-in sheets, so we could seek feedback either independently or as part of our survey of student activity needs.

3. Report of Student Activities

• Ray mentioned that we are gearing up for student elections. 36 students have thus far picked up the application to run for office, which doesn't mean much since the return rate is low (their goal is to give out at least 100). The Deadline is March 17. Adam mentioned that Ray could come to his American Government class to publicize it, and will arrange that. The elections will be the week before Spring Break. Ray also mentioned that the ratification process for clubs is underway, and will be done by March 9, in time for the President's luncheon. There will also be a women's self-defense class (open to all) during club hours on March 30, entitled "Women Fight Back". Finally, there is an upcoming student government trip to Hudson Community College for ASGA.

**b. New Business**

1. We welcomed new student member Oscar Zagalo, a biotech major.

2. Create plan to address "A Freshman Experience Survey"

• One of the Committee's charges is to determine what student activities students are interested in. Although the OIRA collects data from the Freshman survey, our data doesn't have to be from Freshmen only. It was decided that we will create and publicize a survey by the end of the Semester (May). At the next meeting, on Tuesday, 3/8, we will come with plans for how to design and publicize the survey. Carolyn will contact Victor and/or Elizabeth to see if they should attend.

3. Other business

- Adam will contact Emily Tai about publicizing the event for the Food Insecurity Sub-Committee.
- VP Hodge mentioned that he is not on the email list, and asked if Carolyn could add him.

4. **NEXT MEETING:** Tuesday, March 15, at 1:15 pm in MC-21.

*Adjourned at 1:45 pm.*